

1. SCHEDULE FOR NOMINATIONS

Below is the schedule for accepting nominations, the election process and the like. i am asking Juneisy Hawkins to follow through on this.

2. CONFIRMING FINAL DATES

The most important dates, right now, involve the circulation of the nominating procedures to the faculty. We need to confirm the dates when we will meet and get the material to the Provost

3. FUTURE MEETING - JANUARY?

We need to meet, I think, to confirm that date.

4. HONORARY DEGREE ISSUES

I think it would also be very good to meet in order to discuss the Honorary Degree matter as well. I am involved in much the same process as I serve on the Phi Beta Kappa honorary membership as well, and that committee has also had a wrangle about whom to honor. I think it would be useful to have a subcommittee to work something out. ARE THERE ANY VOLUNTEERS? i WOULD LIKE TO WORK, BUT I DON'T WON'T TO DO IT BY MYSELF. If a subcommittee met and came up with some guidelines we could discuss that, say in mid-January, along with setting other dates and procedures for reviewing the files.

5. CALL FOR VOLUNTEERS FOR THE HONORARY DEGREE SUBCOMMITTEE

6. COMMITTEE REPORT ON HONORARY DEGREES

I have forwarded our votes to the Faculty Senate re the two honorary degree nominations; I have not heard from Delano Gray about the process. I am still unclear as to the process of offering a report in my own failure to do so personally and directly - I have a class conflict. I am waiting DG's advice. Are any of you senators or would attend a senate meeting to report in my absence?

7. OTHER ISSUES

As representative of Arts and Sciences, I still have some anxieties about how we judge scholarship in particular, but in the absence, right now, of any specific recommendation or even problem, I would not make it a regular agenda item, but I would be comforted some if we devoted some time sometime to such issues as what constitutes scholarship/research, how it differs from discipline to discipline or unit to unit, and whether we should consider balance between units.

Here is the schedule for nominations and awards:

Mid November	Send out notices Open nominations
January 31	Nominations close
February 14th	Applications due
March, late,	Meetings to selection winners

Suggested Communication Schedule

At Go-Live Email memo to all Faculty/Deans through Provost Office

Mid-Nov Univmail/FS Website/Flier on Office door/Email signature

Every week Univmail

post go-live

Early December Email memo to all Senators

Early January Email memo to all Faculty/Deans through Provost Office

Every day in Jan Univmail

Late January Final Reminder Email memo to all Faculty/Deans through Provost Office

February 4 Send reminder to applicants of February 24th deadline

February 12 Final reminder to applicants of February 14th deadline

By March 1, packets to all HDAC members with applications/nominations

By March 31, selectons process complete